

Harrison Hills City School District Board of Education

Regular Meeting Held June 29, 2023

The Harrison Hills City District Board of Education met in regular session on June 29, 2023 at 6:00 pm in Auditorium of Harrison Central, Cadiz, OH. The following members were present: Mr. Watson, Mrs. Kenny, Mr. Banks, and Mrs. Willis. Mrs. Mattern was absent. An audio recording is on file.

President Presides: Mr. Watson, president, led the board in the Pledge of Allegiance and called the meeting to order.

Approval of Minutes

Mrs. Willis made the motion, seconded by Mrs. Kenny, that the board approve the minutes of May 26, 2023 with the following revision page 8 of 12 Sub Rate: from Certified Teacher Retiree to Certified Teacher/Retired Teacher. On roll call vote: Mrs. Mattern, absent; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes. The president declared the motion approved.

Acceptance of Agenda and Addendum

Upon the recommendation of the superintendent, Mr. Banks made the motion, seconded by Mrs. Kenny, for the board approve the following agenda and addendum with the following corrections: Under personnel the OBI instructor is Sara Lambert not Valerie Crawford; Under Business and Operations the payment for additional hours for the OBI instructor is 3.5 hours not 3. On roll call vote; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, absent.

Treasurer's Report

Mr. Watson made the motion, seconded by Mrs. Willis, that the board approve the following treasurer's report:

Financial: The financial report for the month of May, 2023 and the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of June, 2023 with the following then and now certifications:

<u>PAGE #</u>	<u>VENDOR</u>	<u>INVOICE #</u>	<u>AMOUNT</u>
1	AEP	43829107-06	\$ 15,260.01
1	Border Patrol	2023-176	\$ 5,500.00
2	Harrison Co. Sherriff	5262023	\$ 114,160.00
12	CDW Government	JS67572	\$ 114,030.00
13	Frontline Education	INVUS183934	\$ 7,160.58
31	MPB Print & Sign Superstore	101926	\$ 6,599.05

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Transfer/Advance:

Transfers	Amount	From	To
To Athletics from General Fund to Close May	\$ 1,251.00	001	300-911A
To Athletics from General Fund to Close FY	\$ 9,027.81	001	300-911A
Advances			
Close June 2023	\$ 377,324.01	001	507-9022
Close June 2023	\$ 884,000.55	001	507-9023
Close June 2023	\$ 2,099.45	001	587-9923
Close June 2023	\$ 18,820.12	001	590-9923

Appropriation Revisions:

General	001	\$ 656,550.00
Resident Educator	014	\$ 11.47
Student Activity	200	\$ 1,788.00
Athletic	300	\$ (12,055.44)
Preschool	439	\$(140,000.00)
Ohio Reads	459	\$ 289.22
ESSER	507	\$(544,965.38)
Title VI-B	516	\$ (66,694.71)
Title I	572	\$ (33,631.89)
Preschool	587	\$ (192.22)
Title II A	590	\$ (9,308.71)
Misc Federal Grants	599	\$ (499.76)

Additional Information:

The treasurer also updated the board about the overall performance of the cafeteria and that there and been 4 different reviews/audits during this fiscal year. The last review the state was very pleased and impressed with the manner in which the cafeteria was being operated. Mrs. Harding shared this was due in part to the wonderful job that Kelly Howes from

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Nutrition Group was doing. In addition, Mrs. Harding shared that through her participation with the mentor program at OASBO, the school district received a \$500.00 scholarship that will be given out for the class of 2024. For the Class of 2023, the district had already received and awarded another \$500.00 scholarship from OASBO due to the treasurer's participation at the Annual Conference.

On roll call vote: Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, absent; Mrs. Kenny, yes. The president declared the motion approved.

School Security

Mr. Mike Saffell-Director of Operations & Safety: He will be attending the safety summit at the end of July. Mr. Eddy had shared that the security gate installation will be starting soon. The emergency operation plan has been submitted to the State today. RWJ is on site checking all of the fire alarms and extinguishers. The hoods in the kitchen are being cleaned.

Superintendent's Report

Mr. Morgan shared that several administrators attended the county fair and supported our students. Summer school has just finished up. It was held over a 4 week period. It was a wonderful experience supporting our baseball team as they made their way to the state championship game.

Board Member Committee Report

Mrs. Kenny said she felt graduation went very good and really liked the board ad in the paper.

Mr. Banks said that the baseball team doing so well really brought the county together. It was a wonderful day at the game to see so many community members.

Mr. Watson said so many small businesses supported the team by feeding them and hosting watch parties.

Executive Session

Mrs. Kenny made the motion, seconded by Mr. Banks, that the board adjourn into executive session at 6:17 pm for the purpose of employment, confidential matters by federal law, federal rules, or state statute. Kevin Buettner from OMEGA was invited in. On roll call vote: Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, absent; Mrs. Kenny, yes; Mr. Banks, yes. The president reconvened the meeting at 8:53 pm.

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Personnel

Upon the recommendation of the superintendent, Mrs. Kenny made the motion, seconded by Mrs. Willis, that the board approve the following:

Substitute: Approve the substitute employees for the 2022/23 school year:
Amanda Hunt Custodian

OT Assist Employ: Employ Ashley Bonaventura as the Occupational Therapist Assistant effective 07/01/2022 through 06/30/2024.

FMLA Burghy: Approve 12 weeks of Family Medical Leave for Susanna Burghy beginning approximately September 7, 2023.

Employ Hunt: Employ Amanda Hunt as the 8 hr. afternoon custodian position effective 07/01/2023.

Substitutes: Approve the substitute employees for the 2023/24 school year.

L-Name	F-Name	LPN/RN	Para Pro	Teacher	Cafeteria	Secretary	Custodian	Bus/Van	Maint/IT
Absolom	Charla				Cafeteria		Custodian	Bus Driver	
Absolom	Charla			Teacher					
Albaugh	Collin						Custodian	Bus Driver	
Albaugh	Bethany	Nurse RN							
Albaugh	Bethany			Teacher					
Anderson	Allison			Teacher					
Anderson	Hannah			Teacher					
Angel	Michael						Custodian		
Atkins	Annette				Cafeteria		Custodian		
Atkins	Benjamin						Custodian		
Bardall	Martha			Teacher					
Beadling	Terri		Para Pro			Secretary	Custodian	Van Driver	
Beane	Morgan		Para Pro		Cafeteria	Secretary			
Beatty	Beverly			Teacher					
Beatty	Richard			Teacher					
Beckett	Brenda						Custodian		
Beetham	Bonnie			Teacher					
Beetham	Owen			Teacher					
Bertolino	Katherine				Cafeteria	Secretary			
Bertolino	Katherine			Teacher					
Blake	Robin		Para Pro						
Blanchard	Etta				Cafeteria				
Boals	Haley						Custodian		
Bocek	Abigail		Para Pro		Cafeteria				
Breon	Lindsey			Teacher					

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Brinker	Nathan			Teacher			
Brooks	Reanne			Teacher			
Brown-Milliken	Jorden			Teacher			
Bumgardner	Jessica			Teacher			
Butler	David						Bus Driver
Byers	Julie			Teacher			
Carman	Emily		Para Pro		Cafeteria	Secretary	Custodian
Case	Camryn			Teacher			
Cassidy	Jessica	LPN					
Chrisman	Megan		Para Pro		Cafeteria	Secretary	Bus Driver
Ciine	Teresa			Teacher			
Coffland	Vickie			Teacher			
Coffman	Becky			Teacher			
Cole	Tracie			Teacher			
Cook	Mandi	Nurse RN				Secretary	
Cook	Mandi			Teacher			
Cope	Laura	LPN					
Cottrell	Jaclyn					Secretary	Custodian
Cunningham	Lexi		Para Pro				
Dagan	Melissa						Custodian
Davis	Kimberly				Cafeteria	Secretary	
Dawson	Sabrina		Para Pro		Cafeteria		Custodian
DeLuca	Lawrence			Teacher			
DeWalt	Melissa		Para Pro		Cafeteria		
DeWees	Elisa		Para Pro		Cafeteria	Secretary	
Dickey	Sandra				Cafeteria	Secretary	
Dillard	James			Teacher			
Dobson	Drake			Teacher			
Dowdle	Christina				Cafeteria		Custodian
Dulkoski	Mandi						Custodian
Dunfee	Tracia		Para Pro		Cafeteria	Secretary	Custodian
Eberhart	Riley			Teacher			
Emerick	Greg			Teacher			
Etter	Jody			Teacher			
Evans	Natalie		Para Pro		Cafeteria	Secretary	Custodian
Famal	Autumn	RN					
Ferrell	Danielle	Nurse RN	Para Pro				
Fischer	Megan			Teacher			
Fletcher	Joseph				Cafeteria		Custodian
Foldi	Lawrence						Custodian
Foster	Kevin						Custodian
Fulton	Bailee			Teacher			
Giffin	Paul			Teacher			
Gill	Dawn						Custodian

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Hallberg	Gary						IT
Hallberg	Gary		Teacher				
Hamric	Lovenia	Para Pro			Secretary		
Harding	Larry						Bus Driver
Harris	Tammy			Cafeteria			
Hawthorne	John					Custodian	
Heavilin	Rich		Teacher				
Hercules	Brittany	LPN					
Hittle	Amberly		Teacher				
Hlivko	Lisa		Teacher				
Howell	Jackie		Teacher				
Hursey	Melissa			Cafeteria			
Hutton	Keely	Para Pro		Cafeteria			
Jenkins	Stephanie		Teacher				
Jenkins	Stephanie	Para Pro					
Jolly	Carlie	Para Pro				Secretary	
Jordan-Jarvis	Donna	Para Pro		Cafeteria			
Kaiser	Abigail		Teacher				
Kelley	Megan		Teacher				
Kernya	Michelle	Para Pro		Cafeteria	Secretary	Custodian	
Kulow-Riley	McKenna		Teacher				
Lash	Jodi	Para Pro				Secretary	
Lee	Melissa	Para Pro		Cafeteria	Secretary	Custodian	
Lee	Nikita			Cafeteria		Custodian	
Lopez	Maria					Custodian	Van Driver
Madzia	Mindy	Para Pro				Secretary	
McCombs	Mike		Teacher				
McCombs	Barbara	Para Pro				Secretary	
McPeak	Julie		Teacher				
McVey	Jennifer						Van Driver
McVey	Jennifer						Bus Driver
McVey	Jennifer	Para Pro		Cafeteria	Secretary	Custodian	
Miller	Kathy		Teacher				
Mitchell	Deleana						Custodian
Mizer	DeeDee	Para Pro		Cafeteria	Secretary		
Mizer	Holland		Teacher				
Mizer	Holland	Para Pro					
Moore	Paul		Teacher				
Morrison	Amy	Nurse RN					
Morrison	Rachel		Teacher				
Morrison	Rachel	Para Pro					
Myers	Joe						Bus Driver
Nameth	David						Bus Driver
Nameth	Frank		Teacher				

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Neitzelt	Teresa			Cafeteria	Secretary		
Orr	Shelly		Para Pro	Cafeteria	Secretary		
Ossman	Sheree			Cafeteria			
Pelegreen-Cory	Sara			Teacher			
Pettay	Joyce			Teacher			
Pettit	Lindsey			Cafeteria			
Phillipson	Ashley		Para Pro	Cafeteria	Secretary		
Presutti	Liza			Teacher			
Pruneski	Sheila			Cafeteria			
Richards	Madison			Teacher			
Richards	Paige			Teacher			
Rinkes	Amie			Teacher			
Salsberry	Cathy			Teacher			
Schmidli	Paula			Cafeteria			
Smith	Alex					Custodian	Bus Driver
Smith	Erin			Teacher			
Smith	Mark					Custodian	
Smith	Denise						Bus Driver
Smith	Benjamin						Maintenance
Sowers	Rachel			Cafeteria	Secretary		
Starosciak	Toni		Para Pro				
Stephenson	Nancy			Teacher			
Stinson	Jessica		Para Pro	Cafeteria	Secretary		
Stull	Deborah			Cafeteria		Custodian	Bus Driver
Telfer	Tenley			Teacher			
Thaxton	Heidi	Nurse RN	Para Pro	Cafeteria	Secretary		
Tullis	Kristi			Teacher			
Visser	John			Teacher			
Welch	Danielle		Para Pro		Secretary		
White	Vickie			Teacher			
Whitehead	Bradley					Custodian	
Whitehead	Brianna			Cafeteria	Secretary	Custodian	
Williams	Regina			Cafeteria			
Wilson	Terri		Para Pro		Secretary		
Wilson	Brooke				Secretary	Custodian	
Wilson	Byron						Bus Driver
Wurschum	Haidee			Cafeteria			
Yeske	Sandy			Teacher			

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Extended School Year:

Approve the following staff for the extended school year to be used on an as needed basis, based on student enrollment.

Jaclyn Cottrell Bus/Classroom Aide effective 06/05/2023

Marcus Stull Bus Driver effective 06/08/2023

Employ Bus:

Employ the following bus drivers effective 07/01/2023:

Valerie Crawford 5.5 hrs. per day

Sara Lambert 5.5 hrs. per day

OBI:

Approve Sara Lambert as an OBI Instructor effective 07/01/2023.

Employ ELA:

Employ Jara Madzia as ELA Teacher Grades 7-8-9 (pending licensure) at HCJSHS effective for the 2023/24 school year.

Supplemental:

Approve the supplementals for the fall season 2023/24:

Rachel Morrison Volleyball 8th Grade Assistant

Rachel Morrison 7th Grade Volleyball

Discussion: Mr. Watson said he was happy to see bus drivers being hired.

On roll call vote: Mr. Watson, yes; Mrs. Mattern, absent; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes. The president declared the motion approved.

Business & Operations

Upon the recommendation of the superintendent, Mr. Banks made the motion, seconded by Mrs. Kenny, that the board approve the following:

PT:

Approval of Physical Therapy contracts with Kelly Crosby and Amy Purcell effective July 1, 2023 through June 30, 2024.

Petty Cash:

Approve an athletic petty cash checking account. The account will be used for the purpose of paying officials and security personnel who perform services at athletic events during the 2023/24 school year. Raymond Hibbs, Athletic Director, will maintain the records and work in cooperation with the Treasurer in managing and accounting for the funds in the appropriate manner. The Athletic Director and Treasurer are designated as those officials that may access the account via a bank check. The maximum amount that may be paid to an official is \$500.00. A list of officials/security must be provided prior to any payment. The list will be approved by the Treasurer or Assistant Treasurer. If accounting discrepancies occur at any

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time during the school year, in which they cannot be corrected, the Treasurer will have the authority to close the account.

Sub Nurse Rate: Approve the substitute nurse rate of \$125 per day.

Nutrition Group: Approve the renewal of the food service contract with Nutrition Group effective July 1, 2023 through June 30, 2024.

Accept and Award Bids:

Accept and award the following bids:

Pest Control	Rose Pest Solutions
Tires	Bob Sumerel Tire Co.
Trash	Kimble Recycling & Disposal, Inc.

Temporary Appropriations:

Approve the Temporary Appropriations for FY24.

General	001	\$22,000,000.00
Bldg Proj	002-9016	\$ 1,907,612.50
Permanent Improvement	003	\$ 415,000.00
Lunchroom	006	\$ 900,000.00
Barr	008	\$ 45,000.00
Uniform School Supply	009	\$ 147.00
Principal	018	\$ 40,000.00
Other Grants	019	\$ 21,625.69
FCFC	022	\$ 99,144.84
Self Insurance	024	\$ 5,000,000.00
Classroom Asst.	034	\$ 210,500.00
Capital Improvement	070	\$ 996,200.00
Student Activity	200	\$ 122,000.00
Athletic	300	\$ 149,500.00
Preschool	439	\$ 312,000.00
One Net	451	\$ 3,600.00
Student Wellness	467	\$ 630,987.47
ESSER	507	\$ 1,149,309.34
Title VI-B	516	\$ 400,000.00
Title I	572	\$ 458,528.00
Title IV-A	584	\$ 37,000.00
Preschool	587	\$ 11,000.00
Title II A	590	\$ 75,413.41
Total		<u>\$34,984,568.25</u>

Kendall Behavioral:

Approve an agreement for professional services with Kendall Behavioral Solutions for FY24.

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K-12 Consulting: Approve the renewal of the Five-Year Forecasting Program Agreement with K-12 Business Consulting.

Pay Aide Extended School Year:

Approve the rate of pay for the extended school year instructional program: (ESSER Funding)
Educational Aide \$20.00/hr

Juneteenth: Approve Juneteenth, June 19, as a holiday for employees assigned to work the preceding and following day through their regular contracted days.

Julian & Grube: Approve the renewal of the contract with Julian and Grube for the preparation of the district's Cash Basis Statements FY23 through FY25.

MOU Maintenance: Approve the OAPSE Head Maintenance MOU.

OBI Zook: Approve the payment of the additional three hours for OBI instruction for Gale Zook for FY23.

MOU Dover City Schools:

Approve a Title I Memorandum of Understanding with Dover City School District for FY24.

PaySchools Events: Approve the contract for PaySchool's Events online software.

On roll call vote: Mrs. Mattern, absent; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes. The president declared the motion approved.

Students

Upon the recommendation of the superintendent, Mr. Watson made the motion, seconded by Mr. Banks, that the board approve the following:

Open Enrollment: Approve the open enrollment applications for the 2023/24 school year.

Hill	Kamedon	7	HCJSHS	Buckeye Local
Jasmin	Octavia	1	HC Elem	Buckeye Local
Kropka	Averie	7	HCJSHS	Buckeye Local
Kropka	Ryan	8	HCJSHS	Buckeye Local
Puorro	Abigail	8	HCJSHS	Indian Creek
Puorro	Natalia	1	HCJSHS	Indian Creek
Puorro	Madalyn	3	HCJSHS	Indian Creek
Sowers	Hunter	K	HC Elem	Buckeye Local

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Sowers	Brooke	3	HC Elem	Buckeye Local
Lohan	Brinley	K	HC Elem	Buckeye Local
Losey	Jackson	K	HC Elem	Indian Creek
Losey	Alexander	K	HC Elem	Indian Creek
Applegarth	Regan	7	HCJSHS	Union Local
Applegarth	Rori	4	HC Elem	Union Local
DeLawder	Gracelyn	3	HC Elem	Buckeye Local
Logsdon	Rilynn	11	HCJSHS	Buckeye Local
Saylor	Wesson	2	HC Elem	Buckeye Local
White	Paisley	5	HC Elem	Buckeye Local
White	Donovan	6	HC Elem	Buckeye Local
White	Katherine	5	HC Elem	Buckeye Local
White	Anna	8	HCJSHS	Buckeye Local
White	Michael	11	HCJSHS	Buckeye Local
White	Victoria	11	HCJSHS	Buckeye Local

On roll call vote: Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, absent. The president declared the motion approved.

Use of Facilities

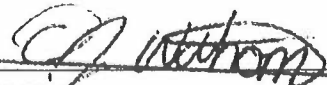
Upon the recommendation of the superintendent, Mrs. Willis made the motion, seconded by Mr. Banks, that the board approve the following:


Harrison Bidy Cheerleaders.....Bidy practice/games..... HCJSHS July 10-September 22, 2023 (3:00-4:30 p.m.)..... A rental & custodial fee may be charged if needed.

On roll call vote: Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, absent; Mrs. Kenny, yes. The president declared the motion approved.

Adjourn

Mr. Watson made the motion, seconded by Mrs. Kenny, that the regular meeting of the board of education be adjourned. On roll call vote: Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, absent; Mrs. Kenny, yes; Mr. Banks, yes. The president declared the meeting adjourned.


Approve


Attest

